



Lost Lake Utility District

Regular Meeting Minutes

404 Lake Court, Dixon IL at 6:00 PM

November 19, 2024

Trustees Present: Anne Harms, Chair; Rick Reardon, Vice Chair; Amy Spelde, Trustee; Linda Repesh, Trustee; Judy Plum, Trustee; Don Merry, Trustee

Staff Present: Beth Caudill, Office Manager; Julie Peters, Treasurer

Absent: Eric Thomas, Operator

I. Call to Order and Roll Call: Anne Harms called the meeting to order at 6:00 pm.

II. Pledge of Allegiance

III. Approval of the Agenda: Amy motioned to approve the agenda and Judy seconded the motion. The motion was approved by unanimous vote. [11-19-24-1]

IV. Guest/Public Opinion: Water & sewer availability will not increase for 2025.

V. Approval of October 15, 2024 Regular Meeting Minutes: Rick motioned to approve the October 15, 2024 Regular Meeting Minutes and Linda seconded the motion. The motion was approved by unanimous vote. [11-19-24-2]

VI. Reports

- **Treasurer's Report:** Financial reports were provided to the Board and read into the record for period ending October 31, 2024. The board agreed to cancel our trash services at the WWTP since the cans are rarely used. The POA is willing to share their trash can if it is needed.
 - *Operating Account:* beginning balance \$150,957.54; receipts \$88,075.32; expenditures \$63,462.70; ending balance \$175,570.16. *Project Fund:* beginning balance \$138,933.51; receipts \$6,154.89; ending balance \$145,088.40. *Debt Service Bond Fund:* beginning balance \$230,841.66; receipts \$17,607.85; expenditures \$1,567.08; ending balance \$246,882.43. *Sauk Valley CD (formerly Money Market Fund):* beginning balance \$75,564.17; receipts \$277.00; ending balance \$75,841.17. *Equipment Replacement Fund:* beginning balance \$16,845.02; receipts \$18.60; ending balance \$16,863.62. *IMRF Fund:* beginning balance \$15,368.92; receipts \$686.30; expenditures \$971.53; ending balance \$15,083.69. *Sauk Valley Bank High Interest Savings (formerly Bank of Amboy CD):* beginning balance \$77,005.89; receipts \$268.80; Ending Balance \$77,274.69.
 - Judy motioned to approve the October, 2024 Treasurers Report and Amy seconded the motion. The motion was approved by unanimous roll call vote. [11-19-24-3]
- **President's Report:** Anne will not be in attendance at the December meeting, so Rick will chair that meeting.
- **Office Manager's Report:**
 - **Past Due Accounts:** 88 accounts are past due totaling \$74,540.50. 3 closed accounts totaling \$5,806.16 are now in collections. Metered portion of past due accounts totals \$7,506.20, and the remaining \$67,034.30 belongs to vacant lot owners.
 - **Emergency Notifications:** Customers wishing to update their emergency contact information must call the office. The online payment site nor the website will update customers' emergency contact information. The Board recommends adding more Boil Order information to our website.
 - **Meter Upgrades:** Working with RVS and Midwest Meter to complete software writing. 10 new meters have been received. Some of the new meters need to be installed prior to the onsite training.
- **Operator's Report (Water & Wastewater Systems):**
 - Hydrant flushing continues.

- The recent water main break at Portage and Cuyahoga was 10-12 feet long, drained the water tower, and impacted the entire community. High pressure water from the flushing will expose vulnerabilities and could have caused the break.

VII. Old Business

- **Chamlin WWTP IEPA Requirements Project:** Julie is working with Chamlin on the loan process. A meeting is set with our attorney on December 5th to begin developing a required Ordinance to approve the loan.
- **Water Tower Maintenance:** No new information.

VIII. New Business

- **2025 Budget Ordinance 03-2024:** Rick motioned to approve the 2025 Budget Ordinance 03-2024 and Amy seconded the motion. The motion was approved by unanimous roll call vote. [11-19-24-4]

AN ORDINANCE CONCERNING THE ADOPTION OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR 2025 IN THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS. ORDINANCE NO 03-2024

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois, as follows:

- 1. That the Lost Lake Utility District hereby adopts its Combined Annual Budget and Appropriation Ordinance for Fiscal Year 2025, the budget and appropriation statement set out in Exhibit A, which is attached and incorporated herein.*
- 2. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.*

- **Bond Tax Abatement Ordinance 04-2024:** Don motioned to approve the Bond Tax Abatement Ordinance 04-2024 and Judy seconded the motion. The motion was approved by unanimous roll call vote. [11-19-24-5]

AN ORDINANCE ABATING THE TAX HERETO LEVIED FOR 2024 TO PAY THE PRINCIPAL OF AND INTEREST ON \$1,700,000.00 GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014, OF THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS. ORDINANCE NO. 04-2024

WHEREAS, the Board of Trustees (the "Corporate Authorities") of the Lost Lake Utility District, Ogle County, Illinois (the "the District"), by Ordinance Number 01-14, adopted on the 29th day of July, 2014 (the "Ordinance") and a related Notification of Sale, did provide for the issue of \$1,700,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 (the "Bonds"); and

WHEREAS, the Pledged Revenues (as defined in the Ordinance) have been determined by the Treasurer to have been deposited in the Alternate Bond and Interest Account (as created in the Ordinance) in an amount sufficient to pay debt service on all Outstanding Bonds in the next succeeding bond year; and

WHEREAS, it is necessary and in the best interest of the District that the tax heretofore levied for the Year 2024 to pay the principal of and interest on Bonds be abated;

NOW, THEREFORE, Be It Ordained by the Board of Trustees of the Lost Lake Utility District, Ogle County, Illinois, as follows:

Section 1. Abatement of Tax: The tax heretofore levied for the year 2024 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance: Forthwith upon the adoption of this Ordinance, the Secretary of the Board of Trustees of the District shall file a certified copy hereof with the County Clerk of the County of Ogle, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its passage by the Board of Trustees.

- **IMRF Tax Ordinance 05-2024:** Amy motioned to approve the IMRF Tax Ordinance 05-2024 and Judy seconded the motion. The motion was approved by unanimous roll call vote. [11-19-24-6]

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE LOST LAKE UTILITY DISTRICT, OGLE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024. ORDINANCE NO. 05-2024

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois, as follows:

- 1. That the amount hereinafter set forth or so much thereof as may be authorized by law, and the same hereby levied upon all properties subject to taxation within the District as that property is assessed and equalized for the current year, and for the specified purpose of the Illinois Municipal Retirement Fund for the fiscal year beginning January 1, 2024 and ending December 31, 2024.*
- 2. That the amount levied for IMRF is \$16,500 to be raised by tax levy.*
- 3. The Board Secretary shall make and file with the County Clerk of said County of Ogle, on or before the last Tuesday in December, a duly certified copy of this Ordinance.*
- 4. That if any section, subdivision, or sentence of the Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of the Ordinance.*
- 5. This Ordinance shall be in full force and effect after its adoption as provided by law.*

- **Form and Ordinance Review Committee:** Our Ordinance needs to be updated to bring clarity to lots versus parcels, undeveloped versus developed, and how billing is incorporated. Volunteer members of this committee will be Linda, Don, and Amy.

IX. Announcements: 2025 Board Meeting dates were provided to board members and will be posted soon.

X. Adjournment: Don motioned to adjourn the meeting at 6:46 pm and Rick seconded the motion. The motion was approved by unanimous vote. [11-19-24-7]

The next Regular Meeting will be held on December 17, 2024 at 6:00 PM.

November 19, 2024 Motion List

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