



Lost Lake Utility District

Regular Meeting Minutes

404 Lake Court, Dixon IL at 6:00 PM

June 17, 2025

Trustees Present: Linda Repesh, Chair; Judy Plum, Vice Chair; Amy Spelde, Trustee; Don Merry, Trustee; Rich Schlaf, Trustee; Carol Workman, Trustee

Staff Present: Julie Peters, Office Manager; Joan Hendersen, Treasurer

Absent: Eric Thomas, Operator; Doug Trader, Operator

- I. **Call to Order, Roll Call:** Linda Repesh called the meeting to order at 6:00 pm.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Amy made a motion to approve the agenda and Judy seconded the motion. The motion was approved by unanimous vote. [06-17-25-1]
- IV. **Guest/Public Opinion- none**
- V. **Approval of Minutes**
 - **Approval of the May 20, 2025 Regular Meeting Minutes:** Carol made a motion to approve the May 20, 2025 Regular Meeting Minutes and Amy seconded the motion. The motion was approved by unanimous vote [06-17-25-2]
- VI. **Reports**
 - **Treasurer's Report:** Joan provided financial reports to the Board and read into the record the report for period ending May 31, 2025.
 - *Operating Account:* beginning balance \$99,762.46; receipts \$23,669.60; expenditures \$42,510.23; ending balance \$80,921.83. *Project Fund:* beginning balance \$276,364.25; receipts \$6,284.79; expenditures 524.90; ending balance \$282,124.14. *Debt Service Bond Fund:* beginning balance \$180,446.37; receipts \$18,837; expenditures \$13,287.08; ending balance \$185,997.23. *Sauk Valley CD:* beginning balance \$77,543.49; receipts \$284.26; ending balance \$77,827.75. *Equipment Replacement Fund:* beginning balance \$16,967.10; receipts \$17.29; ending balance \$16,984.39. *IMRF Fund:* beginning balance \$11,761.89; receipts \$497.44; expenditures \$1,101.88; ending balance \$11,157.45. *High Interest Landing Rock Savings:* beginning balance \$78,697.95; receipts \$239.28; ending balance \$78,937.23.
 - Amy made a motion to approve the Treasurer's Report and Carol seconded the motion. The motion was approved by unanimous roll call vote. [06-17-25-3]
 - **Office Manager's Report:**
 - **Past Due Accounts:** 76 accounts at \$82,504.59. \$5,184.38 is metered accounts and \$77,320.04 is from lot owners. 30 accounts are past due over \$1,000. Bernardi and Securities invited all Board members and staff to their annual golf outing in Pontiac, Illinois. Registration is due July 2, 2025. The Illinois Treasurer is having lunch for county and municipality board members. It is at the Illinois State Fair in Springfield on Saturday, August 16, 2025. CCR is completed and sent to the IEPA through TEST. Everything was turned into Ben at Johnson CPA LLC in Dixon for the audit.
 - **Operator's Report (Water & Wastewater Systems):** Maintenance was performed on the generator for the wastewater treatment plant. The generator passed its last startup test and is operating as it should. A new battery is needed for the F250 utility truck. "Julie Locate" requests have picked up significantly due to the warmer weather. Chlorine pump for well nine failed and it will be replaced on 6/18/2025. Replaced a main valve at the corner of Wild Cherry and Park Drive. A leaky supply line at 403 Wild Cherry was fixed. Repaired a cracked 6-inch water main and 2-inch sewer line at the intersection of Minnesota and Saint Francis.

VII. Old Business

- **Chamlin & Associates WWTP Project:**
 - **Motion to Approve and Sign IEPA Loan Packet:** Loan packet did not arrive in time for the meeting.
 - **Motion to Award the Project to Martin & Company Excavating:** Postponed.
- **Maguire Iron, Inc. Water Tower Project:** Board discussed timeline for project starting August 1, 2025.

VIII. New Business

- **Motion to Approve Joan Hansen as Authorized IMRF Agent:** Amy made a motion to approve Joan Hansen as Authorized IMRF Agent and Carol seconded the motion. The motion was approved by unanimous roll call vote. [06-17-2025-4]
- **RCD/POA Meeting Discussion/File Storage Options:** The Board discussed the POA office moving to the RCD building and if this is an issue for the Utility. The Utility's documents are stored at the POA building. Future discussion is needed on District's recordkeeping policy.

IX. Motion to Recess to Executive Session: Legal Matters 5 ILCS 120/2(c)(11). Carol made a motion to recess to Executive Session and Amy seconded the motion at 6:50pm. The motion was approved by unanimous vote. [06-17-25-5]

X. Motion to Reconvene Regular Meeting: Amy made a motion to Reconvene Regular Meeting and Judy seconded the motion at 7:02pm. The motion was approved by unanimous vote. [06-17-25-6]

XI. Motions Produced From Executive Session: Amy made a motion to accept the IEPA Consent Order of \$11,500 and Carol seconded the motion. The motion was approved by unanimous roll call vote. [06-17-25-7]

XII. Announcements: None

XIII. Adjournment: Amy made a motion to adjourn the meeting at 7:08 pm and Carol seconded the motion. The motion was approved by unanimous vote. [06-17-25-8]

The next Regular Meeting will be held on July 15, 2025 at 6:00 PM.

June 17, 2025 Motion List

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