



Lost Lake Utility District

Regular Meeting Minutes

404 Lake Court, Dixon IL at 6:00 PM

July 15, 2025

Trustees Present: Linda Repesh, Chair; Judy Plum, Vice Chair; Amy Spelde, Trustee; Don Merry, Trustee; Carol Workman, Trustee

Staff Present: Julie Peters, Office Manager; Joan Hansen, Treasurer

Absent: Eric Thomas, Operator; Doug Trader, Operator

I. Call to Order, Roll Call: Linda Repesh called the meeting to order at 6:00 pm.

II. Pledge of Allegiance

III. Approval of the Agenda: Judy made a motion to approve the agenda and Carol seconded the motion. The motion was approved by unanimous vote. [07-15-25-1]

IV. Guest/Public Opinion- none

V. Approval of Minutes

- **Approval of June 17, 2025 Regular Meeting Minutes:** Amy made a motion to approve the June 17, 2025 Regular Meeting Minutes and Judy seconded the motion. The motion was approved by unanimous vote [07-15-25-2]
- **Approval of June 17, 2025 Executive Session Minutes:** Carol made a motion to approve the June 17, 2025 Executive Meeting Minutes and Judy seconded the motion. The motion was approved by unanimous vote [07-15-25-3]
- **Approval of June 26, 2025 Special Meeting Minutes:** Amy made a motion to approve the June 26, 2025 Special Meeting Minutes and Judy seconded the motion. The motion was approved by unanimous vote [07-15-25-4]

VI. Reports

- **Treasurer's Report:** Joan provided financial reports to the Board and read into the record the report for period ending June 30, 2025.
 - *Operating Account:* beginning balance \$80,921.83; receipts \$67,786.92; expenditures \$61,274.19; ending balance \$87,434.56. *Project Fund:* beginning balance \$282,124.14; receipts \$6,808.75; expenditures \$0.00; ending balance \$288,932.89. *Debt Service Bond Fund:* beginning balance \$185,997.23; receipts \$18,844.04; expenditures \$1,567.08; ending balance \$203,274.19. *Sauk Valley CD:* beginning balance \$77,827.75; receipts \$294.81; ending balance \$78,122.56. *Equipment Replacement Fund:* beginning balance \$16,984.39; receipts \$16.75; ending balance \$17,001.14. *IMRF Fund:* beginning balance \$11,157.45; receipts \$9,980.84; expenditures \$913.67; ending balance \$20,224.62. *High Interest Landing Rock Savings:* beginning balance \$78,937.23; receipts \$232.27; ending balance \$79,169.50.
 - Carol made a motion to approve the Treasurer's Report and Amy seconded the motion. The motion was approved by unanimous roll call vote. [07-15-25-5]
 - Guest asked a question about the cellular data fee and the brochure paper we purchased from Amazon. And Don asked about the CD renewing in August and if Joan could investigate better rates.
- **Office Manager's Report:**
 - **Past Due Accounts:** 63 accounts at \$90,255.24. 6 disconnect letters were sent dated 8/15/2025. A discussion was had comparing June 2024 and June 2025 availability fees. There was approximately a 10% decrease in availability fees collected from June 2024 to June 2025. Julie stated that she is attending the

IRWA conference in Effingham, Illinois. She thanked the Board for letting her go. Topics will include: new Julie Connect website, safety, records retention, and much more.

- **Operator's Report (Water & Wastewater Systems):** There was a sewer break on Obey Ct. There was a water main break on the corner of St. Francis and Minnesota. The sewer main break that ran under the water main was broken during the repair. It is fixed now. The Utility will get a bill from the POA to fix part of the road that was torn up during the repair. The weeds at the sand filter are continuing to be an issue. Met with Martin & Company to discuss taking down the fence at the WWTP when they are ready to begin the project. We are stocking up on paint and flags in anticipation of "Julie Digs" for Surf Internet. Replaced a chlorine pump and line at the well house.

VII. Old Business

- **Chamlin & Associates WWTP Project:**
 - **Update on Project and Motion to approve Notice to Proceed to Martin & Company Excavating:** Notice to Proceed did not come in time for the meeting. Martin & Company Excavating have been discussing next steps with Eric. Once Martin & Company Excavating line up all their subcontractors, Chamlin will have a meeting with everyone and then Linda will sign the Notice to Proceed.
 - **Consent Order Discussion with IEPA and AG:** After discussion with Justin at the Attorney General's Office, the fine was lowered from \$11,200 to \$8,232.00. Justin from the AG stated that the Utility is still 60 days away from the consent order's timeline starting. Linda will sign the Consent Order tonight that was already approved in a previous meeting.
- **Maguire Iron, Inc. Water Tower Project:**
 - **Update on TEAMS meeting with Dallas Hofeman from Maguire:** There was an online meeting with Dallas from Maguire, Doug with DC Computers, Linda, Don, and Julie. Maguire Iron will bring the water tanker at the end of July for Eric to set up and test before the water tower will go offline. This will provide consistent water pressure for the community. DC Computers will work with Maguire to move their equipment from one side of the water tower to another when painting occurs so internet service to the community can continue without interruptions. DC Computers will also update their equipment after the painting. Don asked to get a certificate of insurance from Maguire.
 - **Project Timeline:** Maguire should start August 1st and work 16 hour a days until finished, unless there is a weather delay. If there is lead in the paint, the Utility may have additional costs to remove the paint. The paint color was approved by a previous Board. The color is a shade of blue. A guest suggested that we reach out to residents that are close to the tower to let them know there will be additional noise and traffic.
- **Recordkeeping Project:** We need to wait until Julie comes back from IRWA Conference with guidelines on how we can dispose of older files. Amy mentioned that Ogle County sometimes offers shredding services.

VIII. New Business

- **LLUD Short and Long-Term Planning:** Linda discussed that the Board needs to do short and long-term planning to create a budget that will address the district's needs. If anyone wants to volunteer to be a part of the planning group, please let Linda know.

IX. Motion to Recess to Executive Session: Legal Matters 5 ILCS 120/2(c)(11). There was no need to recess to Executive Session because the Consent Order was discussed at the previous Executive Session and nothing new occurred except a lower fine.

X. Motion to Reconvene Regular Meeting: There was no Executive Session.

XI. Motions Produced From Executive Session: There was no Executive Session.

XII. Announcements:

- **Community Open House:** Don and Linda volunteered to be at the open house and represent the Utility.

XIII. Adjournment: Amy made a motion to adjourn the meeting at 6:52 pm and Carol seconded the motion. The motion was approved by unanimous vote. [07-15-25-6]

The next Regular Meeting will be held on August 19, 2025 at 6:00 PM.

July 15, 2025 Motion List

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Treasurer's Report: Carol made a motion to approve the Treasurer's Report and Amy seconded the motion. The motion was approved by unanimous roll call vote. [07-15-25-5]

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