

Lost Lake Utility District Regular Meeting Minutes
404 Lake Court, Dixon, IL at 7:00 pm
December 21, 2021

- I. **Call to Order and Roll Call:** Mike Carr called the meeting to order at 7:00 pm. Trustees present: Cheri Kemp, Anne Harms, Joe Bajko, and Mike Steffens. Also present: Susan Steffens, Secretary; Chad Judd, Operator; and a member of the community. Absent: Julie Peters, Treasurer.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Cheri made a motion to approve the agenda. Anne seconded the motion. The motion was approved by unanimous vote (12-21-21-1).
- IV. **Approval of the Public Hearing and Regular Meeting Minutes:** Mike C. made a motion to approve the November 16, 2021 Public Hearing and Regular Meeting Minutes. Mike S. seconded the motion. The motion was approved by unanimous vote (12-21-21-2).
- V. **Treasurer's Report:** Susan read into record for the period ending November 30, 2021. *Operating Account:* beginning balance: \$75,218.64; receipts: \$27,426.13; expenditures: \$40,023.24; ending balance: \$62,621.53; *Project Fund:* beginning balance: \$126,860.87; receipts: \$5.22; expenditures: \$0; ending balance: \$126,866.09. *Debt Service Bond Fund:* beginning balance: \$232,890.115; receipts: \$15,538.99; expenditures: \$150,040.00; ending balance: \$98,389.14. *Money Market Fund:* beginning balance: \$69,232.31; receipts: \$165.23; ending balance \$69,397.54. *Equipment Replacement Fund:* beginning balance: \$12,391.17; receipts: \$.51; ending balance: \$12,391.68. *IMRF Fund:* beginning balance \$12,121.12; receipts: \$1,454.76; expenditures: \$2,733.47; ending balance: \$10,842.41. Cheri made a motion to accept the Treasurer's Report. Mike C. seconded the motion. The motion was approved by unanimous roll-call vote (12-21-21-3).
- VI. **Old Business**

WWTP Update: Ammonia levels are lower, but still too high.

Water System Update: Albrecht still has not been out to install a larger pipe on the pressure gauge, so it stops alarming. Also, we are waiting for the saddle to hook up the house on Wild Rice. The part has been ordered.
- VII. **New Business**

Wastewater Treatment Plant improvements: Mike C stated that after receiving the report, the recommendation is to replace the sand filter. Jeff Winterland will provide rough numbers to anticipate the costs. The ammonia levels have dropped, but they are still too high. The sand filters are designed to handle 25,000 gallons of wastewater running both filters. As advised, only one filter was running at a time, so the settings were incorrect. The expectation is to replace both filter media. The cost of a liner for one filter is guesstimated at around \$10,000. The District will investigate infrastructure emergency funding.
- XI. **Guest/Public Opinion:** Mike Robinson: Q. When is the Bond Loan due? A. February. Q. Have you ordered the filter material. A. No. Q. Who would oversee the project? Mike Carr and Joe Bajko. Q. Where would the existing material go? A. Onsite.
- XII. **Executive Session (employee matters) No. 5ILCS129/2 (c):** Mike C made motion to adjourn the regular meeting and go into executive session. Mike S. seconded the motion. The motion was approved by

unanimous vote (12-21-21-4). Mike S. made a motion to adjourn executive session and go back into regular session. Joe seconded the motion. The motion was approved by unanimous vote (12-21-21-5). Mike made a motion to give a three percent pay increase to all employees for 2022. Mike S. seconded the motion. The motion was approved by unanimous roll-call vote (12-21-21-6).

XIII. Adjournment: Cheri made a motion to adjourn the meeting. Joe seconded the motion. The motion was approved by unanimous vote (12-21-21-7). The meeting ended at 7:57 pm. The next Regular Meeting will be held at 7:00 pm on January 18, 2022.

12-21-21-1	Motion to approve the Agenda
12-21-21-2	Motion to approve Regular Meeting Minutes
12-21-21-3	Motion to approve Treasurer's Report
12-21-21-4	Motion to adjourn and go into executive session
12-21-21-5	Motion to adjourn and go into regular session
12-21-21-6	Motion to approve three percent pay increase
12-21-21-7	Motion to adjourn meeting