

Lost Lake Utility District Regular Meeting Minutes
404 Lake Court, Dixon, IL at 7:00 pm
February 15, 2022

I. Call to Order and Roll Call: Mike Carr called the meeting to order at 7:00 pm. Trustees present: Cheri Kemp, Anne Harms, Joe Bajko, Mike Steffens, and Hal Warren. Also present: Susan Steffens, Secretary; Julie Peters, Treasurer; and a member of the community. Mike stated that Ray Ford, newest trustee, would not be at the meeting.

II. Pledge of Allegiance

III. Jeff Winterland Presentation WWTP: Jeff presented a cost estimate for work to be completed at the WWTP. His proposal is \$19,200 for Phase 1 of the replacement of sand filter 1. The estimate includes taking down the fence and removing the media in the sand filter and excavating it to a location west of the property. This cost does not include dumpster for PVC piping, liner, or plywood walls.

Phase 2 will include reinstalling liner, pipes, and media. Roger Stone's has not given an estimate. But prices are twenty percent higher. Approximately, \$7,000 will cover the liner and its components. Discussion was held by the Board as to the material costs.

IV. Approval of the Agenda: Cheri made a motion to approve the agenda. Mike S. seconded the motion. The motion was approved by unanimous vote (2-15-22-1).

V. Approval of the January 15, 2022 Regular Meeting Minutes. Cheri made a motion to approve the December 21, 2021 Regular Meeting Minutes. Mike S. seconded the motion. The motion was approved by unanimous vote (1-18-22-2). Mike C. made a motion to approve the December 21, 2021 Executive Session meeting minutes. Anne seconded the motion. The motion was approved by unanimous vote (1-18-22-2).

VI. Treasurer's Report: Julie read into record for the period ending January 31, 2022. *Operating Account:* beginning balance: \$78,246.68; receipts: \$28,283.26; expenditures: \$60,524.51; ending balance: \$46,005.43; *Project Fund:* beginning balance: \$126,871.47; receipts: \$20,005.56; expenditures: \$0; ending balance: \$146,877.03. *Debt Service Bond Fund:* beginning balance: \$113,925.89; receipts: \$15,629.06; expenditures: \$8,155.05; ending balance: \$121,399.90. *Money Market Fund:* beginning balance: \$69,557.82; receipts: \$166.01; ending balance \$69,723.83. *Equipment Replacement Fund:* beginning balance: \$12,392.21; receipts: \$.52; ending balance: \$12,392.73. *IMRF Fund:* beginning balance \$9,399.01; receipts: \$1,394.65; expenditures: \$2,652.06; ending balance: \$8,141.60. Cheri made a motion to accept the Treasurer's Report. Mike S. seconded the motion. Discussion was held by the Board. The motion was approved by unanimous roll-call vote (2-15-22-3).

VII. Old Business

Welcome Hal Warren: Hal introduced himself to the Board. The Board welcomed him. Hal's term will end 2027.

WWTP Update: Mike C. stated Zeiter Septic Unlimited, Inc. has a system called Terralift that will clean WWTP Filter 2. After speaking with David Zeiter and Don Bixby and Orenco Rep, Mike felt confident that this system will clean the field. 3000 lbs of air is forced through the piping to clean out any clogged holes in the lines. This process cleans the bio-field. It is blasted every 24 inches. The force breaks up the hardened mass to restore the natural bacteria in the field. It has been in use for eight years with success in sand filters manufactured by Orenco. If we choose to go this route on Filter 2, there is a warranty on completed work. If this process works, the District should consider buying the equipment to maintain

the fields. The cost estimate is \$6000. The IEPA requires replacement of Filter 1. The piping costs are approximately \$21,000, the liner is approximately \$7,000.

Water System Update: No update.

VIII. New Business

Trustee Appointment: Mike C. stated that Township has appointed Ray Ford. Ray's term will expire in April of 2027.

Tap-on Fees: Joe presented the Board with current tap on fees in the suburbs. The District's fee is \$1500 for water and \$1500 for sewer and \$100 for an administration fee. Joe felt that the District should charge more. Discussion was held by Board. It was agreed that the District should stop paying overages when a dig occurs. It was also felt since there are availability charges, there should be some consideration to the increased fee. This topic will come up again once the Ordinances are reviewed.

Motion to Approve financing for the WWTP: Mike Carr researched loan options and suggested to the Board that he felt that working with Central Bank to finance the repair of filter 2 and replacement of filter 1 is the best option. He did not want the loan to be 20 years as with the IEPA loan program. He also felt that the lower interest rate would be negated by the engineer requirements. The District can obtain a ten-year Central Bank loan for 3.25 percent fixed rate with an 18-month construction loan. The monthly payment is \$1,565 and a one-time \$250 bank fee. The total amount of the loan could be up to \$160,000. Discussion was held by the Board to use as much as possible from the Operating account then draw from the loan. Mike C. made a motion to approve financing through Central Bank at an interest rate of 3.25 percent up to \$160,000. Mike S. seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-4).

Motion to Approve Phase 1 proposal to remove sand filter media: Cheri made motion to accept Chana Excavating proposal to remove media. Mike S. seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-5).

Motion to hire Zeiter's Septic Unlimited: Joe made a motion to hire Zeiter's Septic to Terralift sand filter 2 for \$9,500. Mike C. seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-6).

Motion to approve purchase of sand filter line and piping parts: Hal made a motion to approve the purchase of piping, parts, and liner not to exceed \$30,000. Mike S. seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-7).

Resolution 01-2022 Trustee Compensation: Joe made a motion to accept Resolution 01-22 Trustee compensation. Hal seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-8).

Resolution 02-2022 Engineer: Joe made motion to accept Resolution 02-22 Chamlin & Associates Engineering Services for 2022. Hall seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-9).

Resolution 03-2022 District Attorney: Cheri made a motion to accept Resolution 03-2022 to retain the District attorney. Mike C. seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-10).

Resolution 04-2022 Auditor: Mike C made a motion to accept Resolution 04-22 to retain Wipfli as the auditor for 2021. Cheri seconded the motion. The motion was approved by unanimous roll-call vote (2-15-22-11).

XI. Guest/Public Opinion: Mike Robinson: Q. What did Utility Services do for \$2000? A. Inspected and cleaned the water tower. Q. Why wasn't treated wood used on the filters? A. It was considered a form. Q. \$70,000 is for both sand filters? A. No, one filter. Q. Tap-on fees are for impacts on only new customers? A. Yes Q. How much would Terralift cost? A. \$9,500.

XII. Adjournment: Cheri made a motion to adjourn the meeting. Mike C. seconded the motion. The motion was approved by unanimous vote (2-15-22-12). The meeting ended at 8:40 pm. The next Regular Meeting will be held at 7:00 pm on March 15, 2022.

2-15-22-1	Motion to approve the Agenda
2-15-22-2	Motion to approve Regular Meeting Minutes
2-15-22-3	Motion to approve Treasurer's Report
2-15-22-4	Motion to approve WWTP financing
2-15-22-5	Motion to Approve WWTP media removal
2-15-22-6	Motion to Approve hiring Zeiter's
2-15-22-7	Motion to Approve purchasing liner, pipes, parts
2-15-22-8	Motion to Approve Resolution 01-22 Trustee Compensation
2-15-22-9	Motion to Approve Resolution 02-22 Engineer
2-15-22-10	Motion to Approve Resolution 03-22 District Attorney
2-15-22-11	Motion to Approve Resolution 04-22 Auditor
2-15-22-12	Motion to Adjourn