Lost Lake Utility District Regular Meeting Minutes
404 Lake Court, Dixon, IL at 7:00 pm
September 21, 2021

I. **Call to Order and Roll Call**: Mike Carr called the meeting to order at 7:00 pm. Trustees present: Anne Harms, Dwayne Tracy, Cheri Kemp, Joe, Bajko, and Michael Steffens Also present: Susan Steffens, Secretary; Julie Peters, Treasurer; Chad Judd, Operator; and members of the community.

II. **Pledge of Allegiance**

III. **Approval of the Agenda**: Anne made a motion to approve the Agenda. Dwayne seconded the motion. The motion was approved by unanimous vote (9-21-21-1).

IV. **Approval of the August 17, 2021 Regular and Executive Session Meeting Minutes:** Anne made a motion to approve the August 17, 2021 Regular Meeting Minutes. Cheri seconded the motion. The motion was approved by unanimous vote (9-21-21-2). Dwayne made a motion to approve the August 17, 2021 Executive Session Meeting Minutes. Mike S. seconded the motion. The motion was approved by unanimous vote (9-21-21-3).

V. **Treasurer's Report:** Julie Read into record for the period ending August 31, 2021. *Operating Account:* beginning balance: $81,416.13; receipts: $62,555.79; expenditures: $52,296.72; ending balance: $91,675.20; *Project Fund:* beginning balance: $114,845.20; receipts: $12,005.07; expenditures: $0; ending balance: $126,850.27. *Debt Service Bond Fund:* beginning balance: $186,274.20; receipts: $15,540.68; expenditures: $7.50; ending balance: $201,807.38. *Money Market Fund:* beginning balance: $68,744.27; receipts: $164.06; ending balance $68,908.33. *Equipment Fund*: beginning balance*:* $11,189.64; receipts: $.1200.50; ending balance*:* $12,390.14. *IMRF Fund:* beginning balance $11,609.50; receipts: $2,297.95; expenditures: $4,170.36; ending balance: $9,737.09. Julie distributed the wrong Treasurer's report but emailed the correct one. The typo that was read into record is correct in the emailed copy. Mike Carr made a motion to accept the Treasurer's Report as corrected. Anne seconded the motion. Discussion was held by the Board. The motion was approved by unanimous roll-call vote (9-21-21-4).

VI. **Old Business**

WWTP Update: Mike Carr reported that Orenco believes that the set up was for both filters to be always running. The District has run only one; therefore, the filter is not running correctly. The settings will be closely monitored. Once filter one is re-energized, the settings will be adjusted and both sand filters will run.

Water System Update: Mike Carr stated the water tower was inspected. We are waiting on the report. There was blistering on the inside. We are waiting for Suez's recommendations. The blistered paint will be sanded, and if there is a hollow, it will be filled with metal welding and the patch will be painted. The reported vibrating in Well 9 has been inspected. The inspector stated, adjust the pump off the vibration. Vibrations can be a common occurrence. Mike stated he is concerned that there may be a stone or foreign object near a propeller, so he wants to keep a close eye on it. The pump may have to be pulled with a cost of approximately $20,000. The last time the pump was pulled was 13 years ago. Chad stated that he thinks that the District should purchase two small generators that are dual fuel for back up to use in an emergency; the Board agreed and requested that Chad get quotes.

Rate Committee Update: Cheri stated that the committee (Joe, Dwayne, and Cheri) met, and she presented different rate scenarios for the Board to review. They are trying to get the 10 percent to meet the $50,000 utility upgrades. The new rate increase would be evident on the February bill for

fiscal year 2022. Cheri stated the committee would establish a percentage increase every year. Mike Carr suggested reaching out to community members to get input. Joe did not want to impact sewer rates. He felt the upcoming improvements are for water and water should be impacted. Discussion was held by the Board as to rate scenario impacts.

VII. New Business

Nomination of Vice-Chair: Mike made a motion to nominate Cheri Kemp as Vice-Chair. Mike S. seconded the motion. The motion was approved by unanimous vote roll-call vote (9-21-21-5).

2022 Budget: Anne outlined the Budget. She stated not much has changed. With the anticipation of the rate increase for system improvements, line items have been adjusted. There is a decrease in the WWTP this budget. There is an increase to Payroll for substitutes/contractors, and vacation payout roll-over benefit.

First Reading of the 2022 Budget Ordinance and Appropriation, Ordinance No. 02-21: Susan read into record the first reading: AN ORDINANCE CONCERNING THE ADOPTION OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR 2022 N THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS ORDINANCE NO 02-21, NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois, as follows: 1.That the Lost Lake Utility District hereby adopts its Combined Annual Budget and Appropriation Ordinance for Fiscal Year 2022, the budget and appropriation statement set out in Exhibit A, which is attached and incorporated herein. 2. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law. Passed by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois and approved by the Chairman of said District this 16th day of November, 2021.

First Reading of the Tax Abatement Ordinance, Ordinance No. 03-21: Susan read into record: **ORDINANCE NO. 03-21** ORDINANCE abating the tax hereto levied for 2021 to pay the principal of and interest on $1,700,000.00 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, of the Lost Lake Utility District, Ogle County, Illinois. WHEREAS, the Board of Trustees (the *"Corporate Authorities")* of the Lost Lake Utility District, Ogle County, Illinois (the *"the District"*), by Ordinance Number 01-14, adopted on the 29th day of July, 2014 (the *"Ordinance"*) and a related Notification of Sale, did provide for the issue of $1,700,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 (the*"Bonds")*; and WHEREAS, the Pledged Revenues (as defined in the Ordinance) have been determined by the Treasurer to have been deposited in the Alternate Bond and Interest Account (as created in the Ordinance) in an amount sufficient to pay debt service on all Outstanding Bonds in the next succeeding bond year; and WHEREAS, it is necessary and in the best interest of the District that the tax heretofore levied for the Year 2020 to pay the principal of and interest on Bonds be abated; NOW, THEREFORE, Be It Ordained by the Board of Trustees of the Lost Lake Utility District, Ogle County, Illinois, as follows: *Section 1. Abatement of Tax: T*he tax heretofore levied for the year 2021 in the Ordinance is hereby abated in its entirety. *Section 2. Filing of Ordinance:* Forthwith upon the adoption of this Ordinance, the Secretary of the Board of Trustees of the District shall file a certified copy hereof with the County Clerk of the County of Ogle, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2021 in accordance with the provisions hereof. S*ection 3. Effective Date.* This Ordinance shall be in full force and effect forthwith upon its passage by the Board of Trustees. Passed by the Board of Trustees on November 16, 2021.

First Reading of the IMRF Tax Ordinance, Ordinance No. 04-21: Susan read into record: AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE LOST LAKE UTILITY DISTRICT, OGLE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 ORDINANCE NO. 04-21 Now, THEREFORE, BE IT ORDAINED by the Chairman of the Board of Trustees of the Lost Lake Utility District, Ogle County, Illinois, as follows: 1. That the amount hereinafter set forth or so much thereof as may be authorized by law, and the same hereby levied upon all properties subject to taxation within the District as that property is assessed and equalized for the current year, and for the specified purpose of the Illinois Municipal Retirement Fund for the fiscal year beginning January 1, 2021 and ending December 31, 2021. 2.That the amount levied for IMRF is $16,000 to be raised by tax levy. 3.The Board Secretary shall make and file with the County Clerk of said County of Ogle, on or before the last Tuesday in December, a duly certified copy of this Ordinance. 4.That if any section, subdivision, or sentence of the Ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of the Ordinance. 5.This Ordinance shall be in full force and effect after its adoption as provided by law. Adopted this 16th day of November 2021, pursuant to roll-call vote by the Board of the Trustees of the Lost Lake Utility District, Ogle County, Illinois.

VIII. Guest/Public Opinion: Mike Robinson: Q. Julie, where does the allocated money come from? A. The money is allocated from the operating account. 2. Q. Do you think the cost of installing mains could be offset with water availability charges? A. No. however, as it's not a high priority, those mains need to be

put in. Also, it would check off an IEPA demand. Q. Open meetings, there should always be public comment. A. Agreed.

IX. **Adjournment:** Dwayne made a motion to adjourn the meeting. Cheri seconded the motion. The motion was approved by unanimous vote (9-21-21-6). The meeting ended at 8:24 pm. The next Regular Meeting will be held at 7:00 pm on October 19, 2021.

7-20-21-1	Motion to approve the Agenda
7-20-21-2	Motion to approve the Regular Meeting Minutes
7-20-21-3	Motion to approve the Executive Session Meeting Minutes
7-20-21-4	Motion to approve the Treasurer's Report
7-20-21-5	Motion to nominate Vice-Chair
7-20-21-6	Motion to adjourn the meeting