

Lost Lake Utility District Special Meeting Minutes
404 Lake Court, Dixon, IL at 6:30 pm
June 1, 2022

- I. **Call to Order and Roll Call:** Cheri Kemp called the meeting to order at 6:30 pm. Trustees present: Anne Harms, Joe Bajko, Mike Steffens, Hal Warren, and Ray Ford. Also present: Susan Steffens, Secretary; Julie Peters, Treasurer; and members of the community. Absent: Mike Carr

- II. **Pledge of Allegiance**

- III. **Approval of the Agenda:** Cheri made a motion to amend the Agenda to add "Remove Mike Carr as signatory off LLUD accounts and add Hal Warren as signor on all accounts". Joe. seconded the motion the motion was approved by unanimous vote (6-1-22-1). Mike made a motion to approve the amended agenda. Hal seconded the motion. The motion was approved by unanimous vote (6-1-22-2).

- IV. **New Business**

Chairman Discussion: Discussion was held by the Board as to who would become Chairman of the Board. Susan proposed with the resignation of Mike Carr, that she would be willing to become Chairman of the Board after appointment by the Township. She stated that with over 16 years of experience, she is confident that she could fulfill the Chairmanship position comfortably. She contacted the Illinois Attorneys General office as to conflicts as being the office manager and Chairman, there is not a conflict. However, the District Secretary position must be held by another person. Julie stated she will become Secretary and Treasurer. Susan stated that she would be willing, if necessary, to work on her Friday day off. She also would like a pay increase that would be customary with the industry standard. The Board unanimously felt that is in the best interest of the District that Susan should apply, no one felt they had the experience or the time to fill the Chairmanship role. Discussion as to pay and position will be determined if and after the appointment of the Township Board. Cheri will not be attending the June meeting; she will be out of town.

Remove Mike Carr as signatory off LLUD bank accounts and Hal Warren: Hal Warren volunteered to be signor on all bank accounts. Cheri made motion to remove Mike Carr off all LLUD accounts and add Hal Warren as signor on all accounts. Mike seconded the motion. The motion was approved by unanimous roll-call vote (6-1-22-3).

- V. **Guest/Public Opinion:** Charles Kearns: Q. Asked what the Utility did. A. Cheri briefly explained the workings of the District. Mike Robinson: Q. You can have executive sessions for employee matters or closed meetings. A. We are aware of that. Q. Mike felt an interim Chairman should appointed at this meeting because we don't know Susan's status. A. Cheri said that will be handled at the next meeting.

- VI. **Adjournment:** Joe made a motion to adjourn the meeting. Hal seconded the motion. The motion was approved by unanimous vote (6-1-22-4). The meeting ended at 7:25 pm. The next Regular Meeting will be held at 7:00 pm on June 21, 2022.